



DIRECTORY LISTING QUESTIONNAIRE
ADD/DELETE FORM

VoIP Systems USA, LLC ADMINISTRATIVE SECTION (Instructions on Page 2):

Account Number: [input box]

Request Type: Add Delete

Previous Carrier: Pacific Bell Verizon Other

VoIP Systems USA, LLC Representative [input box] Telephone #: [input box]

END USER ADMINISTRATIVE SECTION:

Customer Contact Name (As appears on LOA): [input box]

Date (As appears on LOA): [input box]

DIRECTORY LISTING QUESTIONNAIRE:

LEC Directory Billing Account Telephone Number: [input box]

Route Type: Main Additional

Listing Type: Listed Non-Listed Non-Pub

Style Code: Straightline Caption

Listed Telephone Number: [input box]

First Word of Listed Name: [input box]

All except first word of Listed Name [input box]

Address Number: [input box]

Address Directional: North South East West

Address Street Name: [input box]

Address Designation: Suite [input box] Room [input box] Floor [input box] Other [input box]

Address Thoroughfare: Drive Road Avenue Parkway Street Boulevard Other [input box]

Address City: [input box] Address State: [input box] Address Zip: [input box]

Omit Address: YES NO

Customer Signature

Date



Directory Listing Reference Sheet for Directory Listing Questionnaire Add/Delete Form

VoIP Systems USA, LLC ADMINISTRATIVE SECTION:

Add = Use this one for a new customer coming to VoIP Systems USA, LLC

Delete = Use this one when a customer wants to remove a currently listed TN with VoIP Systems, USA, LLC

VoIP Systems USA, LLC Representative = VoIP Systems USA, LLC employee submitting request

Telephone # = CoreDial employee telephone #

END USER ADMINISTRATIVE SECTION:

Customer Contact Name *(As appears on LOA)*

Date *(As appears on LOA)*

DIRECTORY LISTING QUESTIONNAIRE:

Billing Account Telephone Number *(Identifies the telephone number the listed account is BILLED under with the LEC Directory Database)*

Route Type

Main Listing = Customers main listed TN

Additional = Customers additional TN they want listed

Listing Type

Listed = Appears in Directory Assistance and the Directory (white pages)

Non-Listed = Appears only in Directory Assistance

Non-Pub = Does not appear in Directory or Directory Assistance

Style Code

CI = Caption Indent

SL = Straight Line

Listed Telephone Number

First word for Business Listing *(e.g VoIP)*

All except the first word of Listed Name *(e.g. Systems USA, LLC)*

Address Number *(Identifies the number of the listed address)*

Address Street Directional *(Identifies the directional for a listed address e.g. North)*

Address Street Name *(Identifies the street name of a listed address e.g. Vine)*

Address Designation *(Identifies additional information related to the listed address e.g. Suite, Room, Floor)*

Listed Address Thoroughfare *(Identifies the thoroughfare portion of a street name of a listed address e.g. Drive, Road, Avenue, Parkway)*

Omit Address

No = Customer wants address published

Yes = Customer does not want address published